



Waverley Borough Council
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To: All Councillors

When calling please ask for:
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Direct line: 01483 523351
Calls may be recorded for training or monitoring
Date: 6 January 2016

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 5 January 2016. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 13 JANUARY 2016**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

AGENDA

1. FORWARD PROGRAMME

The Executive adopted the forward programme of decisions for Waverley Borough Council.

2. BUDGET UPDATE 2016/17

The Executive agreed to

1. endorse the approach taken to the budget preparation for 2016/2017;
2. note the significant shortfall on the budget arising from the cut in Government grant and the imposed 1% rent reduction on affordable housing; and
3. ask the Joint Overview and Scrutiny Committee to consider the detailed budget proposals at its January meeting in the light of the budget shortfall and to make any suggestions to the Executive to prioritise budgets.

[JOINT OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to outline the latest position on the budget and ask the Joint O and S Committee to consider the budget proposals]

3. BUDGET MANAGEMENT REPORT

The Executive has noted the report and

1. approved the establishment of an earmarked reserve for Council Tax support at the year end, using the balance of unspent transitional relief budget, see paragraph 7;
2. approved that the Dunsfold planning application fee income is set aside in an earmarked reserve to contribute to the additional costs required to process this major planning application, see paragraph 9;
3. approved a virement of £20,000 from the underspend on the General Fund Capital Programme to Development Consultancy, see paragraph 13;
4. approved a virement of £25,000 from savings on the General Fund Capital Programme to create a reserve for the replacement of bins, see paragraph 14;
5. approved a virement of £10,000 from savings on the HRA mobile

working project to the new Keystone module project, see paragraph 15.

[COMMUNITY/CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

The Executive has also agreed to RECOMMEND to the COUNCIL that

6. the rescheduling of £1,000,000 of the 2015/16 budget for the Memorial Hall Redevelopment into 2016/17 be approved, see paragraph 16;
7. the rescheduling of £40,000 of the additional classroom at The Pump House, Farnham into 2016/17 be approved, see paragraph 17;
8. the rescheduling of £70,000 of the 2015/16 budget for High Street Car Park, Haslemere into 2016/17 be approved, see paragraph 18; and
9. the rescheduling of the £260,000 budget for fire risk assessment remedial works into 2016/17 be approved, see paragraph 24.

[This item is recommended to the Council for approval and is not subject to the call-in procedure]

[Reason: to provide a review against the 2015/16 budget for the General Fund and Housing Revenue Account]

4. ALFOLD CONSERVATION AREA APPRAISAL

The Executive has agreed to RECOMMEND to the COUNCIL that the Conservation Area Appraisal for Alfold be adopted as a material planning consideration, to include the following amendments to the boundary:

- i. Extension: Garden of Thistledown
- ii. Extension: Gardens at rear of Loxwood Road
- iii. Removal: Small area of woodland to rear of 2 Glebelands Meadow
- iv. Extension: Garden of Alfold House
- v. Removal: Land at Alfold Business Centre
- vi. Extension: Jubilee Pond and The Granary

[This item is recommended to the Council for approval and is not subject to the call-in procedure]

[Reason: to recommend adoption of the Conservation Area Appraisal as a material planning consideration]

5. CRANLEIGH CONSERVATION AREA APPRAISAL

The Executive has approved the draft Conservation Area Appraisal for Cranleigh for the purposes of public consultation.

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to gain approval to undertake a formal consultation on the draft Conservation Area Appraisal]

6. HALE RECREATION GROUND - APPROVAL TO SUBMIT PLANNING APPLICATION FOR REPLACEMENT FENCING

The Executive has approved the request to submit a retrospective planning application for the erection of the replacement fence around Hale Recreation Ground.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to seek approval to submit a retrospective planning application]

7. PROPERTY MATTERS

The Executive has agreed that the sale of the freehold of 13 Parsons Green, Haslemere be granted upon the terms and conditions as set out in the (Exempt) Annexe, with other terms and conditions being agreed by the Estates and Valuation Manager.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to consider a property-related matter in the Borough]

8. EXECUTIVE DIRECTOR'S ACTIONS

The Executive noted the action taken relating to Tree Risk Management by the Executive Director after consultation with the Chairman and Vice-Chairman since its last meeting.

**For further information or assistance, please telephone Emma McQuillan,
Democratic Services Manager, on 01483 523351**